

AMENDED

REGISTERED COMPANY NUMBER: 00922300 (England and Wales)

REGISTERED CHARITY NUMBER: 256047

**Railway and Canal Historical Society
(A Company Limited by Guarantee)
Report of the Trustees and
Financial Statements for the Year Ended 31 December 2016**

M. J. Shapcott & Co. Limited
Chartered Accountants
Charter House, Wyvern Court
Stanier Way
Derby
DE21 6BF

**Railway and Canal Historical Society
(A Company Limited by Guarantee)**

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for the Year Ended 31 December 2016**

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**Railway and Canal Historical Society
(A Company Limited by Guarantee)**

**Report of the Trustees
for the Year Ended 31 December 2016**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2016. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

The Society's charitable objective is 'To promote, encourage and co-ordinate the study of the history of railways, canals and transport.'

Currently the principal methods of achieving this objective are:

- Providing forums for discussing and furthering research into British transport history;
- Publishing quality research; and
- Organising conferences, speaker meetings and visits to places of interest.

**Railway and Canal Historical Society
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**Report of the Trustees
for the Year Ended 31 December 2016**

ACHIEVEMENT AND PERFORMANCE

Charitable Activities

General

The trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

Publications

Books and booklets: No new book was published during 2016. A great deal of preparatory work was done for two books to be published in 2017: an historical account of the many railways that ran in the Yorkshire Dales, and a substantial biography of the engineer William Fairbairn. Also, Michael Quick is preparing a new revised edition of his Railway Station Chronology for publication on the Society's web site.

Journal: The customary three issues of the Journal, numbered 225-227, were produced under the editorship of Paul Reynolds during 2016; these represented the final three parts (7-9) of volume 38. The total number of pages was 192 (pp 409-600). These three issues contained 17 major articles, 6 on waterways and 11 on railways. Among the latter was the text of the 2015 Clinker lecture given by Rob Shorland-Ball on the history and operation of the singled-sided station at Cambridge. There were also 31 pages of book reviews. With effect from no 226 Matthew Searle replaced Peter Brown as Reviews Editor. Richard Dean continued to provide maps and other cartographic material as requested and Malcolm Preskett designed the covers from material supplied by the editor. PPS Print of Peterborough printed the Journal and continued to provide a very satisfactory service both in terms of the quality of the finished product and in the timeliness of production and despatch.

Bibliography: The 2014 Bibliography, prepared by Grahame Boyes & Matthew Searle with assistance from many members, contained references to over 1,100 transport books and articles. The 2015 Bibliography was made ready for publication early in 2017.

National activities

Croydon Weekend: The four-day 2016 Weekend was held in April/May at Croydon, based at the world's first airport hotel. Croydon possesses evidence of a remarkable range of transport history: turnpike, canal, tramroad, railway (including a line using atmospheric traction), air and modern tramway. A highlight was the visit to adjacent 1920s air terminal building and control tower.

Conferences: The 6th International Early Railway Conference was held in June at Newcastle upon Tyne, organised jointly with the National Railway Museum, the Newcomen Society and Beamish Museum. The Society was a sponsor of the 'Brindley 300' conference held by the Canal & River Trust at Ellesmere Port in September.

Clinker Memorial Lecture: The lecture was given by Dr Della Sadler-Moore in October in Birmingham, the subject being 'Sister Mary Ward, BEM, 1884-1972, Consultant Sister to Long distance Boatmen and Families'.

Regional Activities

East Midlands Group: The Group held eight evening lecture meetings, the venue moving from Beeston Library to the Beeston Conservative Club in autumn 2016, when the Library closed for refurbishment. Attendance averaged 18 members and 4 visitors. The outdoor programme comprised four evening walks and six day trips, most led by Jeff Smith, one of the trips being abandoned because it was too hot. The Group also organised an Industrial Heritage Day (EMIAC 90) on 14 May, with the Ashby Canal as its subject.

London Group: The London Group had a busy 2016. The seven talks were generally well attended, with around 40 people in the audience usually, filling the room almost to capacity. Topics included canal & railway bridges, conserving historic wooden boats, canal crime, station architecture of the North London Railway, imaging the Crumlin Viaduct, and the development of the lock worldwide. In May the Group visited the Clayton Tunnel North Portal, close to Hassocks Station on the London-Brighton line.

**Railway and Canal Historical Society
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**Report of the Trustees
for the Year Ended 31 December 2016**

ACHIEVEMENT AND PERFORMANCE

Charitable Activities

North East Group: After the death in 2015 of Brian Slater the Group managed to participate in a full year of activities. Walks took place around the Dearne & Dove Canal, Brotherton, Mam Tor and Chapeltown, in varying weather. The topics of the talks in York were the Lancashire & Yorkshire Railway, the Whitby & Loftus Railway, the railways & canals of South Yorkshire, and Edward Fletcher. During the year the slate headstone on Brian Slater's grave has been erected and a bench provided by him for visitors to York Cemetery.

North West Group: The seven indoor meetings and twelve outdoor events took place during the year were well supported by members, with attendance numbers varying from the low twenties to the high forties. The seven meetings included talks on a wide variety of subjects: Cheshire mineral railways; surveys and politics in the planning of the London to Dublin railway; the LMS School of Transport in Derby; the influence of railways on adult education in the nineteenth century: the example of Crewe Works; the rise, decline & regeneration of Ellesmere Port; the impact of railways on crime: the example of Kenyon junction; and a members' miscellany following the Group AGM. Ten walks were organised, most with background notes, the venues including industrial railways and tramroads; one was jointly with the West Midlands Group. A rail tour from Manchester to Carlisle by public trains took place in March, outwards along the Cumbrian coast, returning via Shap. The pre-Christmas lunch at Whaley bridge was preceded by a walk or a mini cruise along the Upper Peak Forest Canal. To publicise the Society, the Group manned stands at the Manchester Local History Festival in June and at the Cheshire Local History Conference in October.

West Midlands Group: At the end of 2016, the number of members in the West Midlands had decreased by 2 to 102. During the year, 5 indoor meetings were held in Birmingham on topics including the Shrewsbury & Newport Canals, the Great Western Society's Railmotor, James Cholmeley Russell and the Regents Canal. The average attendance was 16, the same as 2015 with a minimum of 11 and a maximum of 24. There were three outdoor events during the year based in Shrewsbury, Walsall and Kidsgrove (the last joint with the North West Group). One national event and one local event were attended with a sales and publicity stand to try to attract new members.

Special Interest Groups

Air Transport Group: Three mailings of papers were made during 2016. The cumulative totals at December 2016 were 36 mailings containing 342 papers. There are 27 members of the Group.

Early Railway Group: After fourteen years as Group Co-ordinator, Dr Michael Lewis has handed over to Andy Guy. Michael Lewis and Paul Reynolds have spent considerable time converting the early Occasional Papers and Circulars into digital formats. Summary lists will be available on the new website, making them available for download. They are currently creating an index of these papers, a most difficult art, and together these developments should make the information published by the Group - 31 Circulars and 226 Occasional Papers - much more widely and easily accessible. There has been a shortage of papers offered recently but a circulation is planned for January. Research in the field of the early railway remains strong, and further material for sharing within the Group is strongly encouraged. The Group is the only standing organisation on the subject, and, in addition to the conventional Occasional Papers, one of its roles is as the distributor of news, comment, queries and opinion: areas in which the Group can make a unique contribution. At the end of the year the Group had 76 members.

Modern Transport Group: The Modern Transport special interest group comprises 60 members, 29 receiving a posted copy of the quarterly newsletter and 31 members receiving email attachments. During the year four 28 page newsletters have been produced which included items on the chronology of modern transport in the British Isles during 2015, the end of deep mining in Britain, transport for the North, steelworks railways, restoration of the Montgomery Canal plus numerous smaller topical items.

Pipelines & Materials Handling Group: During 2016 the activity of this Group was sustained by one mailing comprising four papers, bringing the cumulative number of papers to 72. Membership remained reasonably stable at 22.

Railway Chronology Group: Net membership of the group is now 102 which includes 3 institutions. This represents a net increase of 4 during the year, with the majority of new members choosing e-mail distribution. Four Newsletters were produced and circulated during the year comprising a total of 110 A4 pages plus a 19 page index of amendments to Michael Quick's 'Railway Passenger Stations in Great Britain'. 55% of the members now receive their quarterly newsletter as an email attachment.

**Railway and Canal Historical Society
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**Report of the Trustees
for the Year Ended 31 December 2016**

ACHIEVEMENT AND PERFORMANCE

Charitable Activities

Road Transport Group: By the end of 2016, 78 mailings (565 papers) had been made to members. Membership stands at 41. The Co-ordinator is grateful as ever for the assistance of Brian & Angela Jones and Graham Wild.

Railway History Research Group: The two Research Groups provide a service to members who are involved in researching transport history - and to encourage those who aspire to do so - by providing a forum in which they can seek information, try out ideas and disseminate information of potential value to fellow researchers. The RHRG currently has 46 members receiving circulars and newsletters via email. During 2016 13 circulars were issued (which were consolidated into the usual four quarterly newsletters). These covered 13 different topics, with many continuing across more than one Circular/Newsletter.

Transport Archive Register (TRAP): The TRAP project, led by Tony Miller & Keith Fenwick, which had the aim of creating an on-line database describing collections of railway & canal archives for which there seemed to be little prospect of being incorporated into 'Discovery', the database of records from The National Archives and over 2,500 archives across the UK, was wound up early in the year. In spite of publicity, the hoped-for input of data from volunteers had failed to materialise, so the TRAP database had seen few additions for a number of years. The database has been turned into a text-based PDF which will be put on the new website.

Waterways History Research Group: Membership of the email Group increased by 2 to 66; about a further 90 received the Group's transactions in paper form only. Of the 31 'Notes & Queries' circulated, one attracted 14 further contributions and another attracted 11. In addition, 5 'Occasional Papers' and 2 'Photograph Queries' were circulated.

Websites

A major project during the year has been the development of a replacement for the Society's main website. Excellent progress was made, and it went live just after the end of the year. The new site is much more attractive and informative, and also easier for the officers who have to keep it up to date.

It was decided regretfully to end with the contract for the 'intriguing website'. The lessons to be learnt from the experience with this site are: not to commission bespoke software; the importance of update; and that it is essential that the membership properly embraces any initiatives.

Other charitable activities

Research and the academic community: As a result of the Council's deliberations, Grahame Boyes has led on initiatives to make closer links with the academic community, particularly those institutions involved in transport history research.

Book of the Year awards: The Transport History Book of the Year was 'The Railway: British track since 1804' by Andrew Dow. The other award winners were: 'Trent and Mersey Canal: trade & transport 1770-1970' by Tom Foxon; 'Companion to Road Passenger Transport History' published by the Roads & Road Transport History Association; and 'Shropshire Union Fly-Boats: the Jack Roberts Story'.

Research grants: None were made during 2016.

Photographic collection: Because of problems with the cataloguing program, there was little activity during 2016.

Publicity & social media: In the absence of a Publicity Officer, the Society has struggled to create much impact outside its membership. Nevertheless, several initiatives have been made to draw the attention of the Society to a wider audience. The Society has a Facebook page, maintained by Wendy Freer and Tim Edmonds, on which is posted details of branch meetings and events other items of interest, and a Twitter account with 875 followers. Groups had stands at the National Model Railway Exhibition and three more local events. It is pleasing to see that at least one of the publishers of 'Book of the Year' winners is using the RCHS logo in its publicity.

**Railway and Canal Historical Society
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**Report of the Trustees
for the Year Ended 31 December 2016**

ACHIEVEMENT AND PERFORMANCE

Non-charitable activities and administration

Officers: Mike Clarke ('Mr Leeds & Liverpool Canal') succeeded Graham Wild as President of the Society. Roger Taylor resigned as Membership Secretary after forty years in the role, but he continues to assist the Treasurer by administering the PayPal account. His successor is Andrew Wager. Matthew Searle relinquished the role of Hon Secretary after seventeen years. He has swapped jobs with Peter Brown, so is now Reviews Editor.

The address of the Registered Office was changed from that of the Independent Examiner to that of the Hon Secretary with effect from 21 December 2016.

Following a review of the Society's insurances, cover for physical assets has been ceased but the public liability cover has been increased from £1 million to £10 million. The broker has been changed to the Inland Waterways Association.

Six issues of the Bulletin appeared during the year, despite computer software frustrations arising from the inclusion of photographs and other illustrations in most issues. Tony Jervis has now achieved 33 years as Editor, and his diligence and humour over the years are much appreciated.

FINANCIAL REVIEW

Financial review

Subscriptions and donations from members have continued to be sufficient to enable the charity to continue to produce its regular series of Journals and research papers, and to carry out the educational role of the Society effectively. The AGM weekend and the year's major conference both proved to be largely self-financing. Secure financing is available for the books due to be published in 2017.

During 2016 some funds were transferred into alternative investments with CCLA, a specialist charity fund manager, in the hope of improving the return achieved. This involved particularly the Book Prize Fund, where the capital is held for the longer term, and some of the Charity's General Funds.

The Balance Sheet at the end of the year was extremely strong and funds held are adequate for the foreseeable future.

**Railway and Canal Historical Society
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**Report of the Trustees
for the Year Ended 31 December 2016**

FUTURE PLANS

Plans for 2017

The Society is currently both a registered charity and a company limited by guarantee. It has previously been agreed that the Society should convert into a Charitable Incorporated Organisation when the necessary Regulations have been made. The Charity Commission has advised that this is likely to be done by the end of 2018. In association with the change in status, a review of the management organisation and processes will be undertaken.

The discussions to establish closer relations with the Institute of Railway Studies, the National Railway Museum, the Archives of the Canal & River Trust and with the academic community generally will continue. As well as being in accordance with the Society's charitable objectives, it is hoped that these initiatives will bring in new younger members.

A major work of scholarship, Sir William Fairbairn by Richard Byrom, is to be published in the spring. The author will be giving the Clinker Memorial Lecture in Manchester in October, when the official launch will take place. Also to be published in the spring is Rails in the Dales by David Joy.

The CD of back Journals will be reissued in a fully searchable form and incorporating the Journals published in the six years from 2008 to 2013.

The 9th Waterways History Conference is to be held in Birmingham in June.

The AGM Weekend will be held at Exeter in April, offering a full series of visits to sites of historic transport interest.

The new website went live in early 2017 and will be further developed during the year.

Publicity of the Society is to be improved and more effectively targeted.

The methods used to digitise and catalogue the photographic collections are to be revised.

Two membership surveys are planned: one to ascertain members' views on the services offered by the Society, the other to create a database of people willing to give advice and share expertise.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Society is a company limited by guarantee, being governed in accordance with its Memorandum and Articles of Association dated 21 October 1967 (as subsequently amended). All members undertake to guarantee the liabilities to a maximum of £1 each.

**Railway and Canal Historical Society
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**Report of the Trustees
for the Year Ended 31 December 2016**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

Membership

Membership of the Society is open to anybody interested in the history of transport, on giving consent in writing and payment of the subscription.

Trustees

The members of the Council are the Trustees of the Society and are Directors for the purposes of the Companies Acts.

The Council comprises the President, up to eight Vice-Presidents, Hon Secretary, Hon Treasurer, one representative from each Regional Group and not fewer than six nor more than twelve members elected at the Annual Meeting.

Although the election process does not guarantee it, in practice it is found that it yields a suitable balance of academic, professional and managerial expertise. New Trustees are given copies of the Memorandum and Articles of Association, notes of guidance on the Society's organisation and processes, and on the Charity Commission's publication 'The Essential Trustee'.

Management

Policy issues are decided by the Council, subject to any decisions made at General Meetings. The Council met twice in 2016, the major topic considered being 'Research and the academic community'.

Day-to-day management is undertaken by the Managing Committee, which comprises the President, Hon Secretary, Hon Treasurer and four other members of the Council. This met four times during the year.

The Publications Committee deals with books and booklets published by the Society. Other ad hoc 'task and finish' committees are established when necessary.

Personnel

The Society has no employees. All activities are undertaken by volunteers who are reimbursed only for necessary approved expenses.

Related parties

The Society works cooperatively with other transport and historical societies including the Newcomen Society and the Archives & Artefacts Study Network, as well as with the Institute of Railway Studies and the Canal & River Trust. It is a corporate member of the Inland Waterways Association, the Association for Industrial Archaeology and of the Roads & Road Transport Association. The Society nominates members to the Council of the Canal & River Trust and to the Board of the Pontcysyllte Aqueduct & Canal World Heritage Site.

Risks

The Society is financially healthy but two significant risks give concern. Both have been discussed on several occasions at meetings of the Council and Management Committee.

The average age of the membership is increasing, and few young people - that is, those under 40 - are joining. An initiative agreed during the year is to offer free membership to Diploma students at the Institute of Railway Studies.

In the Annual Report for 2015 it was noted that there was a lack of members volunteering for administrative roles. The problem has eased during 2016: the key posts of Hon Secretary and Membership Secretary have been filled by Peter Brown and Andrew Wager respectively, and David Smith has volunteered to be the next Hon Treasurer. This leaves Publicity Officer as the main vacancy - it has been advertised several times without success.

**Railway and Canal Historical Society
(A Company Limited by Guarantee)**

**Report of the Trustees
for the Year Ended 31 December 2016**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Membership

The membership has reduced by 3% after being maintained at a steady level for many years. While the new memberships remain at a reasonable level, the number of resignations/lapses has increased by about half.

Membership composition:

Individual	732
Joint	55
IRS Diploma Student	4
Other Student	5
Complimentary	3
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Total as at 31 December 2016	799
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(Note: Joint members are counted as '1' in the above figures.)

Changes during the year:

As at 1 January 2016	824
New Members	43
Deceased	-6
Resigned	-36
Lapsed	-25
Two individuals to one joint	-1
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Total as at 31 December 2016	799
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Notification was received during the year of the death of eight members:

Warwick Burton, York (in 2015)	Gordon Potts, Allestree, Derby
Edwin Course, Chandlers Ford, Eastleigh	Bill Purves, Edinburgh
D F Croome, London	Frank Rhodes, Allestree, Derby
Christopher Oxberry, York	D T Scott, Worsley, Manchester
[Bill Purves' widow Sandra remains a member]	

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
00922300 (England and Wales)

Registered Charity number
256047

Registered office
34 Waterside Drive
Market Drayton
Shropshire
TF9 1HU

**Railway and Canal Historical Society
(A Company Limited by Guarantee)**

**Report of the Trustees
for the Year Ended 31 December 2016**

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

G J Biddle
G A Boyes
R Brice
P J Brown
P Brown - appointed 30 April 2016
M Clarke - appointed 30 April 2016
P Cross-Rudkin - appointed 30 April 2016
R J Dean - resigned 30 April 2016
C P Dick - resigned 30 April 2016
T F Edmonds
Dr J V Gough
G Leach
Dr M J T Lewis
I P Moss
A Richardson - resigned 30 April 2016
D Robinson - appointed 30 April 2016
S Rowson
P L Scowcroft
M Searle
R M Shill
R Shroland-Ball - appointed 30 April 2016
R J Taylor
R O Welton
G H Wild
Dr W J Freer
M J Messenger

Company Secretary

P J Brown

Independent examiner

Kimberley Shapcott ACA
Institute of Chartered Accountants in England and Wales
M. J. Shapcott & Co. Limited
Chartered Accountants
Charter House, Wyvern Court
Stanier Way
Derby
DE21 6BF

Principal officers

President
Hon Secretary
Hon Treasurer
Managing Committee Chairman

Graham Wild (to 30 April); Mike Clarke (from 30 April)
M Searle (to 30 April); Peter Brown (from 30 April)
Robin Welton
Philip Scowcroft

Approved by order of the board of trustees on 11 March 2017 and signed on its behalf by:



P J Brown - Secretary

**Independent Examiner's Report to the Trustees of
Railway and Canal Historical Society
(A Company Limited by Guarantee)**

I report on the accounts for the year ended 31 December 2016 set out on pages eleven to nineteen.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kimberley Shapcott ACA
Institute of Chartered Accountants in England and Wales
M. J. Shapcott & Co. Limited
Chartered Accountants
Charter House, Wyvern Court
Stanier Way
Derby
DE21 6BF

31 March 2017

Railway and Canal Historical Society
(A Company Limited by Guarantee)

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 December 2016

	Notes	Unrestricted funds £	Restricted funds £	2016 Total funds £	2015 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	32,352	160	32,512	52,634
Income from charitable activities	3	4,061	29,842	33,903	12,718
Investment income	4	295	-	295	221
Total		36,708	30,002	66,710	65,573
EXPENDITURE ON					
Charitable activities	5				
Cost of goods sold and other costs		13,005	32,133	45,138	21,750
Net grants payable		(1,000)	1,500	500	1,000
Other		14,505	-	14,505	11,526
Total		26,510	33,633	60,143	34,276
NET INCOME/(EXPENDITURE)		10,198	(3,631)	6,567	31,297
RECONCILIATION OF FUNDS					
Total funds brought forward		37,549	54,620	92,169	60,872
TOTAL FUNDS CARRIED FORWARD		47,747	50,989	98,736	92,169

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

Railway and Canal Historical Society
(A Company Limited by Guarantee)

Balance Sheet
At 31 December 2016

	Notes	Unrestricted funds £	Restricted funds £	2016 Total funds £	2015 Total funds £
CURRENT ASSETS					
Stocks	9	3,587	-	3,587	4,587
Debtors	10	3,270	-	3,270	6,678
Investments	11	20,000	30,000	50,000	-
Cash at bank and in hand		39,003	23,389	62,392	99,255
		<u>65,860</u>	<u>53,389</u>	<u>119,249</u>	<u>110,520</u>
CREDITORS					
Amounts falling due within one year	12	(18,113)	(2,400)	(20,513)	(18,351)
NET CURRENT ASSETS		<u>47,747</u>	<u>50,989</u>	<u>98,736</u>	<u>92,169</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>47,747</u>	<u>50,989</u>	<u>98,736</u>	<u>92,169</u>
NET ASSETS		<u><u>47,747</u></u>	<u><u>50,989</u></u>	<u><u>98,736</u></u>	<u><u>92,169</u></u>
FUNDS					
Unrestricted funds	13			47,747	37,549
Restricted funds:					
Research Fund				3,867	3,706
Conference Fund				19,522	21,814
Book Prize Fund				27,600	29,100
				<u>50,989</u>	<u>54,620</u>
TOTAL FUNDS				<u><u>98,736</u></u>	<u><u>92,169</u></u>

The notes form part of these financial statements

**Railway and Canal Historical Society
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**Balance Sheet - continued
At 31 December 2016**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 December 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees on 11 March 2017 and were signed on its behalf by:



P J Brown -Trustee

**Railway and Canal Historical Society
(A Company Limited by Guarantee)**

**Notes to the Financial Statements
for the Year Ended 31 December 2016**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the Pound Sterling (£).

The Company transitioned from previously extant UK GAAP to FRS 102 as at 1 January 2015. The transition is not considered to have a material effect on the financial statements and no adjustments were necessary to restate the financial statements previously presented under UK GAAP, including the Balance Sheet as at 1 January 2015 and the financial statements for the year ended 31 December 2015.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Stock of books

Book stocks are valued at the lower of cost or net realisable value. Cost includes all those items of expense directly involved in bringing each product to its present condition. Net realisable price, which is applied where stocks of a book are not selling, is the estimated selling price less any direct costs of selling. No value is attached to any stock of back issues of the charity's journal.

Taxation

The charity is exempt from corporation tax on its charitable activities. The charity's activities are currently outside the scope of VAT. Unrecovered VAT suffered is written off to the relevant expenditure.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Subscriptions

Subscriptions pertaining to the year only are included in the income for the year. Subscriptions relating to future years are being carried forward in the balance sheet accordingly.

Investments

Investments held by the charity are shown in the accounts at market value.

**Railway and Canal Historical Society
(A Company Limited by Guarantee)**

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2016**

2. DONATIONS AND LEGACIES

	2016	2015
	£	£
Donations	2,652	3,187
Gift aid tax received	3,770	4,209
Legacies	3,300	31,500
Subscriptions	22,790	13,738
	<u>32,512</u>	<u>52,634</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	2016	2015
	£	£
Book sales	3,430	6,424
Conference income	29,842	4,923
Miscellaneous income	631	1,371
	<u>33,903</u>	<u>12,718</u>

4. INVESTMENT INCOME

	2016	2015
	£	£
Deposit interest - General	<u>295</u>	<u>221</u>

5. CHARITABLE AND OTHER ACTIVITIES COSTS

The charity undertook activities in relation to its charitable purposes in the year (over and above activities solely involving its membership) as follows:

	2016	2015
	£	£
Cost of goods sold and other costs		
Book production and selling costs	2,192	7,616
Conference costs	32,133	-
Journal production and distribution	8,966	13,744
Research grants and donations	500	1,000
Website costs	1,847	390
	<u>45,638</u>	<u>22,750</u>

	2016	2015
	£	£
Other		
Insurance	1,394	1,711
Bulletin	3,789	-
Sundries	5,239	7,654
Meeting costs	2,089	501
Accountancy	1,994	1,660
	<u>14,505</u>	<u>11,526</u>

**Railway and Canal Historical Society
(A Company Limited by Guarantee)**

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2016**

6. GRANTS PAYABLE

	2016	2015
	£	£
Net grants payable	<u>500</u>	<u>1,000</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2016 nor for the year ended 31 December 2015.

Trustees' expenses

The officers were reimbursed £1,844 office expenses and travel during the year (2015 - £1,969).

8. BRANCHES

The financial activities, assets and liabilities of all the charity's branches have been included within the accounts, with the exception of South West branch which has remained dormant during the year.

9. STOCKS

	2016	2015
	£	£
Stocks	<u>3,587</u>	<u>4,587</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016	2015
	£	£
Other debtors	2,512	-
Prepayments	758	6,678
	<u>3,270</u>	<u>6,678</u>

11. CURRENT ASSET INVESTMENTS

	2016	2015
	£	£
Other	<u>50,000</u>	<u>-</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016	2015
	£	£
Accruals and deferred income	<u>20,513</u>	<u>18,351</u>

Railway and Canal Historical Society
(A Company Limited by Guarantee)

Notes to the Financial Statements - continued
for the Year Ended 31 December 2016

13. MOVEMENT IN FUNDS

	At 1.1.16 £	Net movement in funds £	At 31.12.16 £
Unrestricted funds			
General fund	11,826	4,622	16,448
Publications Fund	19,190	1,276	20,466
Legacies Fund	6,533	4,300	10,833
	<u>37,549</u>	<u>10,198</u>	<u>47,747</u>
Restricted funds			
Research Fund	3,706	161	3,867
Conference Fund	21,814	(2,292)	19,522
Book Prize Fund	29,100	(1,500)	27,600
	<u>54,620</u>	<u>(3,631)</u>	<u>50,989</u>
TOTAL FUNDS	<u>92,169</u>	<u>6,567</u>	<u>98,736</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	29,940	(25,318)	4,622
Publications Fund	3,468	(2,192)	1,276
Legacies Fund	3,300	1,000	4,300
	<u>36,708</u>	<u>(26,510)</u>	<u>10,198</u>
Restricted funds			
Research Fund	161	-	161
Conference Fund	29,841	(32,133)	(2,292)
Book Prize Fund	-	(1,500)	(1,500)
	<u>30,002</u>	<u>(33,633)</u>	<u>(3,631)</u>
TOTAL FUNDS	<u>66,710</u>	<u>(60,143)</u>	<u>6,567</u>

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2016.

**Railway and Canal Historical Society
(A Company Limited by Guarantee)**

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2016**

15. DESIGNATED AND RESTRICTED FUNDS

The Managing Committee has reviewed the nature of various Funds operated by the Society and has agreed that the Publication and Legacies Funds should be treated as Designated Funds, as they were set up by the Society from General Funds and there are no legal restrictions on their utilisation for other purposes. The Research Fund consists of donations from members and exists to provide assistance to persons undertaking research in specific fields, therefore, it has been transferred to a restricted fund. The Conference Fund consists of money transferred to the custody of the Society for specific purposes and can only be used for those purposes, so it remains as a Restricted Fund. During 2015 the Society received £30,000 from the Estate of the late David St John Thomas. This bequest is specifically to pay the prizes each year arising from the Society's Book of the Year awards - prizes originated and originally given by David St John Thomas; the Fund arising is therefore also a restricted fund as it can only be used for that purpose. The Funds are as follows:

DESIGNATED FUNDS

Publications Fund -

This Fund, which is not restricted, exists to fund the Society's production of books and over the years has been financed by the sales proceeds of such books. Changing methods of production mean that the Society needs to employ significantly less capital in the initial production and printing of a book. In consequence £10,000 has been transferred to the General Fund for use on other of the Society's charitable activities. The remaining balance in the Fund should be more than sufficient to finance future book production.

Legacy Fund -

This Fund consists of the proceeds of legacies received by the charity from members. It is not a restricted fund and can be used for appropriate charitable purposes at the discretion of the Society.

RESTRICTED FUNDS

Research Fund -

This Fund is financed by donations from members and exists to provide financial assistance to persons undertaking research in suitable fields. Few requests have been received; the Society will attempt to give the existence of the Fund wider publicity but in the meantime the balance in the Fund should be sufficient for any likely demands.

Conference Fund -

The Fund has been financed from two sources. The Society holds periodic canal history workshops and the net proceeds have been credited to the Fund. In addition the society has received monies from other bodies so that the Society could take over the administration (NOT the organisation) of some Early Railway Conferences; these amounts are restricted to that purpose and if the Society wished to stop administering the funds they would need to be transferred to the successor organisation. The Fund has, therefore, been split into its component parts; the canal workshop funds have been transferred to general funds and will be financed from that source in future, while the remainder of the Fund remains on the balance sheet as a restricted fund.

Book Prize Fund -

This Fund is financed by the legacy from David St John Thomas, referred to above; The capital and income of the fund may only be used to fund the annual book prizes. The administrative expenses involved are borne by the Society's General Fund

16. CAPITAL

The charity is limited by guarantee. Every member of the charity undertakes to guarantee the liabilities of the charity in the event of the same being wound up with such an amount as may be required but not exceeding £1.

**Railway and Canal Historical Society
(A Company Limited by Guarantee)**

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2016**

17. INVESTMENTS

Late in the year, in an attempt to increase the charity's income, £50,000 of the charity's funds were transferred from deposit to investment funds managed by CCLA; £30,000 represented restricted funds and the balance was from general funds. The investments are shown at cost and at 31 December 2016 the aggregate market value was £50,110.

**Railway and Canal Historical Society
(A Company Limited by Guarantee)**

**Detailed Statement of Financial Activities
for the Year Ended 31 December 2016**

	2016 £	2015 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	2,652	3,187
Gift aid tax received	3,770	4,209
Legacies	3,300	31,500
Subscriptions	22,790	13,738
	<hr/> 32,512	<hr/> 52,634
Income from charitable activities		
Book sales	3,430	6,424
Conference income	29,842	4,923
Miscellaneous income	631	1,371
	<hr/> 33,903	<hr/> 12,718
Investment income		
Deposit interest - General	295	221
	<hr/>	<hr/>
Total incoming resources	66,710	65,573
	<hr/>	<hr/>
EXPENDITURE		
Charitable activities		
Book production and selling costs	2,192	7,616
Conference costs	32,133	-
Journal and distribution costs	8,966	13,744
Website development	1,847	390
Grants and donations	500	1,000
	<hr/> 45,638	<hr/> 22,750
Support costs		
Management		
Insurance	1,394	1,711
Journal and distribution costs	3,789	-
Sundries	5,239	7,654
Meeting costs	2,089	501
	<hr/> 12,511	<hr/> 9,866
Governance costs		
Accountancy and legal fees	1,994	1,660
	<hr/>	<hr/>
Total resources expended	60,143	34,276
	<hr/>	<hr/>
Net income	<u>6,567</u>	<u>31,297</u>

This page does not form part of the statutory financial statements